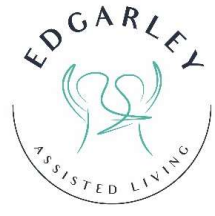


Edgarley Assisted Living
MEMO
No: .492024



Date: 18/12/2024

To: NOK, POA & Families

Subject: Zip Line Check In



Hi To All Family Members, POA and NOK's

Sending notification due to changes with our checking in process for all visitors, business suppliers and contractors. The current process of Zip Line will be ceased, as no longer requiring processes for COVID-19 such as temperature etc.

The facility still requires; for visitor, business suppliers and contractors' a management process for emergency management as per the Aged Care Quality & Safety Commission.

The facility will be returning to hard copy sign in book. This book will be kept in the air lock. Directions for process for completion of book and requirements will be placed on the wall above the sign in book. The change over to the new process will be commencing at the end of January 2025.

This will maintain safety for all residents, visitors, business suppliers & contractors if an emergency was to occur. If you have any questions or concerns, please contact the facility.

Many Thanks

Trish McKenzie CI & IPC Lead